

## **Kings' School: CEIAG Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil Entitlement**

All pupils in years 7-11 are entitled:

- To find out about academic, professional and technical education qualifications, and apprenticeships/traineeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point (Year 9 options and Post 16)
- To hear from a range of local providers (including: colleges, employers, training providers and local authority) about the opportunities they offer through options events, master classes, assemblies, curriculum in context classes, taster events and extra-curricular events
- To understand how to make applications for the full range of academic, professional and technical courses, and apprenticeships/traineeships

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact:

**Joanna Turner, Careers and Employability Lead**

Tel: 01962 861161 Email: [j.turner@kings-winchester.hants.sch.uk](mailto:j.turner@kings-winchester.hants.sch.uk)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

**Year 7-11 Careers Advice & Guidance Open Door Policy**

**Year 7-11 Tailored 1:1 Careers Advice & Guidance Interviews**

**Year 7 & 8 Enterprise/Employability Days**

**Year 9 Employability Day (supporting Year 9 option choices)**

**Year 7-11 Assemblies, Master-classes, Curriculum in Context classes**

**Year 11 Employability Interviews**

**Year 7-11 Parents & Information Evenings**

**Careers/Progression Fair**

**Extra-curricular opportunities**

Please speak to our Careers and Employability Lead to identify the most suitable opportunity for you.

## **Premises and facilities**

The school will make an appropriate space available for activity between the provider and pupils. The school will also endeavour to make available equipment to support provider presentations and activities. This will be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant literature/resources at the Careers Resource Centre, which is managed by the Careers and Employability Lead. The Resource Centre is available to all pupils.

## **Approval and review**

This policy is reviewed every three years (unless there is significant change to statutory requirements) in discussion with staff, external partners and in line with the school's legal obligations.

Approved:

Next review: May 2024

Signed: Mr J. Corrie  
CEIAG Governor

Dr J. Adams  
Headteacher

