



KINGS'

SCHOOL • WINCHESTER

Lead Coordinator for Kings' School's onsite engagement provision- The KEYS

Up to 31.65 hours, 8:30-3.30, 39 weeks

Grade D £19,695.72 - £21,669.96 (£26,918 - £29,616 FTE)

We are seeking a dedicated and passionate leader with specific skills in SEMH to run our onsite engagement provision, playing a vital role in supporting pupils at risk of social, emotional and mental health challenges. This is an exciting opportunity for someone who is committed to unlocking potential in every child by providing tailored, compassionate, and consistent support.

Through nurturing relationships, targeted interventions and high expectations, you will help pupils develop the resilience, self-regulation and confidence they need to overcome barriers and re-engage with their learning. You will work in a team that is committed to early intervention and long-term impact, enabling pupils to access the same ambitious opportunities as their peers.

This role is at the heart of our mission: to deliver academic excellence, inspire futures, and develop exceptional character. We believe that with the right support and high expectations, every child can succeed.

Why Kings'?

Recruiting, developing, and retaining great staff is at the centre of realising our mission; investing in our people is therefore at the core of our vision for success. We recruit on character; we minimise distractions from our purpose (teaching, learning and pastoral care); and we focus on investing in you, and your professional growth so you become the very best you can be.

Kings' is an exciting and rewarding place to be, our pupils are keen to learn and succeed, and consistently show appreciation for their teachers' support and dedication. Our teaching and support staff are committed and hardworking, all believing firmly that we should help pupils be and do their best. Whether colleague or pupil, all members of the Kings' community live our values and collective morale is high.

Working at Kings' in Winchester, you will:

- Benefit from a supportive, encouraging culture of professional growth and autonomy.
- Be part of our friendly welcoming team – you join our Kings' family who live by our motto, Una Laborantes (Working together).
- Feel valued and recognised for your contributions, whilst being actively encouraged and supported in maintaining a healthy work-life balance.





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- Park onsite, at the front of school in a secure accessible car park, equipped with EV charging spaces.
- Work in well-resourced departments, with access to a high-quality library for professional development.
- Feel the benefits of working in the beautiful Hampshire countryside, on a large campus surrounded by greenery and open spaces.
- Have access to our free staff swim sessions weekly in our indoor heated pool.
- Be able to opt into the Local Government Pension Scheme, with guaranteed benefits.
- Receive support 24/7/365 from our Employee Assistant Program including up to 6 free counselling sessions per year.

If you have any questions about the role, the application process, life at Kings', or if you would like to arrange a visit, we'd love to hear from you on 01962 861 161 or recruit@kingswinchester.hants.sch.uk

How to apply

If you have any questions about the role, application process or life at Kings', please do get in touch to 01962 861 161 or recruit@kings-winchester.hants.sch.uk

Download and complete an application [form](#) and email a copy to recruit@kings-winchester.hants.sch.uk. Please note, we can only accept CV's with an accompanying application form and we are not able to support with sponsorship for this role.

Thank you

Thank you for taking the time to read this information and for considering a role with us, at Kings' School. Please do contact the school or visit our website to find out more about us, the role, life in Winchester and how to apply.

The advert may close and/or interviews may be held earlier than the stated date, therefore we would encourage you to apply as soon as possible if you are interested in this role.

Job Description

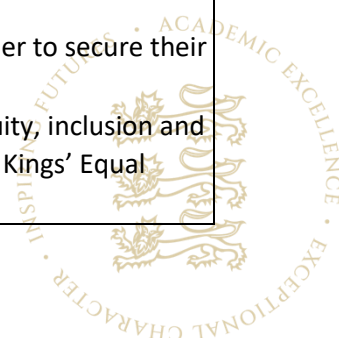
Role	
Purpose	To support the learning and development of pupils at The KEYS (Kings-Empowering your success).



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Duties	<p>Teaching and Learning</p> <ul style="list-style-type: none">• Oversee the bespoke timetables of the pupils at the onsite provision.• Work with the teaching staff to ensure thorough communication of pupil need.• Lead small group sessions to develop pupils' ability to engage fully in mainstream lessons.• Promote the inclusion of all pupils, including those with social, emotional and mental health challenges, both in learning activities and within the classroom.• Use behaviour management strategies, in line with the school's policy and procedures, to contribute to a purposeful learning environment and encourage pupils to interact and work co-operatively with others.• Promote and reinforce pupil's self-esteem and independence and employ strategies to recognise and reward achievement of self-reliance.• Assist teaching staff in encouraging acceptance and integration of pupils with social, emotional and mental health challenges.• Support the role of parents in pupils' learning and contribute to meetings with parents to provide constructive feedback on pupil progress, achievement and behaviour, always maintaining sensitivity and confidentiality. <p>Planning</p> <ul style="list-style-type: none">• Develop and prepare resources for learning activities in accordance with lesson plans and in response to pupil need to support their social, emotional and mental health challenge.• Contribute to the planning of opportunities for pupils to learn in out-of-school contexts including enrichment activities. <p>Monitoring and Assessment</p> <ul style="list-style-type: none">• Monitor pupils' participation and progress and provide constructive feedback to pupils in relation to their progress and achievement.• Assist in maintaining and analysing records of pupils' progress.• Write reports and update pupil profiles to share with the rest of the school. <p>Additional Duties</p> <ul style="list-style-type: none">• Demonstrate a continual commitment to safeguarding and promoting the welfare of children and young people.• To uphold Kings' policies to protect and safeguard pupils in order to secure their health, safety and wellbeing.• Demonstrate a continual commitment to the promotion of equity, inclusion and diversity initiatives and the sharing of best practice in line with Kings' Equal Opportunities policy and procedures.
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- Ensure the highest degree of confidentiality and data protection of all material.

This job description is not contractual or exhaustive but reflects the type and range of tasks, responsibilities and outcomes associated with the role. The post holder will be expected to also complete any tasks, as requested by their manager.

Person Specification

Qualifications and Professional Development	
Literacy and numeracy qualifications to level 2 or above.	E
Mental Health First Aid Certificate.	D
Relevant SEMH qualifications.	D
Relevant qualifications in SEND such as ADHD and ASC.	D
Knowledge and Experience	
Experience of working with young people with social, emotional and mental health challenges and or challenging behaviour.	E
Experience of working with pupils with a range of SEND.	E
Experience of effective record keeping use of administrative skills in relation to social, emotional and mental health.	E
Understanding of special educational needs and strategies that can be employed to support pupil learning	E
Understanding of alternative and therapeutic interventions to support pupils.	D



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Understanding of the area, local communities and relevant issues for families.

D

E = Essential

D = Desirable

Skills and Abilities

Willingness to help develop Kings' evolving onsite intervention programme- The KEYS.

Ability to adapt to the evolving programme and the different pupils and staff they will be working with.

Able to manage own work effectively and take responsibility for own professional development.

Developed interpersonal and communication skills (including written, oral and presentation skills).

Be able to cope with change and meet challenges successfully.

Ability to liaise/consult with a range of professionals and agencies as well as pupils and parents.

Ability to advocate on behalf of pupils and form appropriate positive relationships.

A fundamental belief that every child matters and that aspirations/achievements can be significantly altered.

A liking, empathy and respect for children and sensitivity to their needs.

Ability to relate well to parents and the wider community.

Personal presence to develop and promote high standards in all aspects of school life.

IT skills, including email, internet.

Kings' School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Good appreciation/knowledge of health and safety in the workplace, data protection principles and equal opportunities.

