



‘Through venture grows success’

In Year 10 you will have the opportunity to complete work experience:

Monday 13 – Wednesday 22 July 2026 *(excluding 18/19)*

*This session will provide you with an overview of work experience
and useful information to help you find a placement*

How to find work experience

WORK EXPERIENCE





Why Work Experience?

‘spending time in a workplace environment to learn about a job role, company or career sector and to develop personal/employability skills’

- Find out more about yourself, what inspires you
- Discover your strengths, values, motivations and interests
- Experience and understanding of the world of work
- Explore career ideas and try them out
- Opportunities to develop work related competencies and acquire employability skills
- A better understanding of how the school curriculum can help prepare you for work
- Increased motivation for your next steps in education or the work –place
- Meet new people and build your network of contacts
- Enhanced opportunities for part-time employment and/or references for future education or work applications



The Process

Pupil responsibilities:

- Find a placement – anytime from NOW
- Complete application and consent forms (available on the school website)
- Return completed forms to Mrs Turner, Work Experience Co-ordinator
- **Deadline for finding a placement and returning forms: Friday 27th February 2026, although you are encouraged to do this anytime from now**
- Contact your placement host six weeks before you are due to start to confirm details and if required arrange a pre-placement visit

School responsibilities:

- Health & Safety checks
- Placement approval
- Support if your placement falls through



Things for you to do once you have secured a placement:

- Research your employer (to show interest and knowledge at interview and/or when you begin your placement)
- Be flexible if things do not go to plan and keep positive
- Confirm your attendance six weeks before your placement begins
- Arrange a pre-placement interview/visit



Please see Mrs Turner if you have any questions

Good luck!